

## FACT SHEET



INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

### Confidential Environmental Assistance for Indiana Businesses Office of Compliance Support

(317) 232-8172 • (800) 988-7901

[www.idem.IN.gov](http://www.idem.IN.gov)

100 N. Senate Ave., Indianapolis, IN 46204

#### **Description:**

- The Compliance and Technical Assistance Program (CTAP) is a free, confidential compliance assistance program designed to help Indiana businesses understand and meet their environmental responsibilities. The program was created in 1995.
- CTAP is statutorily mandated and authorized under Indiana Code (IC) 13-28, the Code of Federal Regulation (CFR) at 40 CFR 52, Subpart P, and the U.S. Code (U.S.C.) at 42 U.S.C. 7401.
- CTAP is a non-regulatory program within the Indiana Department of Environmental Management (IDEM). CTAP does not issue fines, fees, penalties, or impose obligations on its customers.
- CTAP keeps facility and operation information confidential unless a clear and immediate danger to public health or the environment exists, or the customer gives consent to CTAP to share such information with other departments or program areas within IDEM.

#### **Organizations/businesses that typically use CTAP:**

Any regulated entity may contact CTAP for assistance, including:

- Metal products manufacturers
- Drycleaners
- Surface coaters
- Automotive industries
- Woodworking industries
- Municipal utilities
- Paper/cardboard industries
- Vehicle maintenance shops
- Auto salvage yards
- Plastic manufacturing
- Printers
- Pharmaceutical industries
- Solid waste management districts

#### **Services CTAP provides:**

- CTAP staff members are dedicated to helping Indiana businesses understand and comply with environmental regulations.
- Staff members are experts on air, water, and waste regulations, and are knowledgeable about current environmental issues. They can also identify pollution prevention opportunities for moving a business out of the regulatory loop or into a less burdensome regulatory process.
- CTAP staff members can provide you with an understanding of regulatory requirements, confidentially and at no cost to your business, through:
  - Telephone assistance,
  - On-site compliance assessments,
  - Assistance with permit applications, and
  - Training on environmental requirements and regulations.

### **Services CTAP provides (continued):**

- CTAP provides customers a written summary letter following all on-site consultations, within 45 days of the visit. The summary letter provides a quality assurance guarantee assuring customers that IDEM enforcement staff will not issue a Notice of Violation assessing a gravity-based penalty against a regulated entity that has sought out, received, and relied upon CTAP's written compliance assistance prior to an alleged violation.
- CTAP has developed the Indiana Small Business Guide and other publications to assist different industry sectors with understanding their environmental responsibilities. These online resources are available at [www.IN.gov/idem/ctap/index.htm](http://www.IN.gov/idem/ctap/index.htm).

### **More Information:**

- For additional information regarding CTAP, please call (800) 988-7901 to speak with staff in Indianapolis or visit the CTAP website at [www.IN.gov/idem/ctap/index.htm](http://www.IN.gov/idem/ctap/index.htm) to complete an online consultation request form.
- Additional CTAP staff members are also located in all of IDEM's Regional Offices (*visit [www.IN.gov/idem/files/idem\\_regional\\_offices.pdf](http://www.IN.gov/idem/files/idem_regional_offices.pdf) for a map of IDEM's regional areas*). If you are a business located in the northwestern, northern, southwestern, or southeastern region of Indiana, please request CTAP assistance by calling:
  - The Northwest Regional Office in Valparaiso at (888) 209-8892,
  - The Northern Regional Office in South Bend at (800) 753-5519,
  - The Southwest Regional Office in Petersburg at (888) 672-8323, or
  - The Southeast Regional Office in Brownstown at (877) 271-0074.